

Name: Downed Paul	
School: Roger Sherman Elemen	tary School
Room or Area: 4//	Date Completed: 3/21/2024
Signature: Dan Hand	

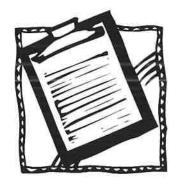
Walkthrough Inspection Checklist

Instructions

- 1. Read the IAQ Backgrounder and the Background Information for this checklist.
- 2. Keep the Background Information and make a copy of the checklist for future reference.
- 3. Complete the Checklist.
 - · Check the "yes," "no," or "not applicable" box beside each item. (A "no" response requires further attention.)
 - · Make comments in the "Notes" section as necessary.
- 4. Return the checklist portion of this document to the IAQ Coordinator.

1.	GROUND LEVEL	Yes	No	N/A
la.	Ensured that ventilation units operate properly	119000000000000000000000000000000000000		
	Ensured there are no obstructions blocking air intakes		. 0	
	Checked for nests and droppings near outdoor air intakes			
	Determined that dumpsters are located away from doors, windows, and outdoor air intakes		_	
	Checked potential sources of air contaminants near the building (chimneys, stacks, industrial plants, exhaust from nearby buildings)		<u> </u>	
	Ensured that vehicles avoid idling near outdoor air intakes	_	_	
_	Minimized pesticide application	🛮		
1h.	Ensured that there is proper drainage away from the building (including roof downspouts)	🔟	<u>_</u>	
1i.	Ensured that sprinklers spray away from the building and outdoor air intakes		۵	
1j.	Ensured that walk-off mats are used at exterior entrances and that they are cleaned regularly	🔽	_	Q
2.	ROOF			
Wh	ile on the roof, consider inspecting the HVAC units (use the Ventilation Ch	ecklist)		
	Ensured that the roof is in good condition		ر ا	
	Checked that ventilation units operate properly (air flows in)			
	Ensured that exhaust fans operate properly (air flows out)			
	Ensured that air intakes remain open, even at minimum setting		P	
	Checked for nests and droppings near outdoor air intakes		۵	
	Ensured that air from plumbing stacks and exhaust outlets flows away from outdoor air intakes		_ _	
3.	ATTIC		_	
3a.	Checked for evidence of roof and plumbing leaks	⊌∕	ٰ 🗖	
	Checked for birds and animal nests			
4.	GENERAL CONSIDERATIONS			
4a.	Ensured that temperature and humidity are maintained within acceptable ranges	9	· a	
4b.	Ensured that no obstructions exist in supply and exhaust vents		a	
	Checked for odors		p	
	Checked for signs of mold and mildew growth	77.50	o.	

4.	GENERAL CONSIDERATIONS (continued) Yes No	N/A
4f.	Checked for signs of water damage	
5.	BATHROOMS AND GENERAL PLUMBING	
	Ensured that bathrooms and restrooms have operating exhaust fans	
	Water is poured down floor drains once per week (approx. 1 quart of water) Water is poured into sinks at least once per week (about 2 cups of water)	0
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6.	MAINTENANCE SUPPLIES	
	Ensured that chemicals are used only with adequate ventilation and when building is unoccupied	۵
	Ensured that vents in chemical and trash storage areas are operating properly	۵
	Ensured that portable fuel containers are properly closed	0
7.	COMBUSTION APPLIANCES	
7b. 7c.	Checked for combustion gas and fuel odors Ensured that combustion appliances have flues or exhaust hoods Checked for leaks, disconnections, and deterioration Ensured there is no soot on inside or outside of flue components	0000
8.	OTHER	
8a.	Checked for peeling and flaking paint (if the building was built before 1980, this could be a lead hazard)	
8b.	Determined date of last radon test	



NOTES

6a. cleaning chemicals are used throughout the day, all products are part of our green chem plan.

86. Radon testing is scheduled for July 2024.